



**San Francisco Bay Restoration Authority Independent Citizens Oversight Committee
Orientation Meeting**

SUMMARY MINUTES (DRAFT)

February 21, 2019, 1:30 pm – 4:00 pm

Bay Area Metro Center
375 Beale Street, 1st Floor, Claremont Room (112)
San Francisco, CA 94105

For additional information, please contact:
Anna Schneider, Clerk of the Oversight Committee: (510) 286-0325

Agenda and attachments available at:
www.sfbayrestore.org

1. Call to Order

Karen McDowell, SFBRA Project Manager, called the meeting to order.

2. Determination of Quorum

OC Member Attendance (5 members present): Paul Jones, Nancy Cave, Brian Steen, Cindy Darling, and Barry Nelson

Anna Schneider, Clerk of the Oversight Committee determined there was a quorum.

3. Public Comment

There were no public comments.

4. Announcements

Luisa Valiela, Chair of the SFBRA Advisory Committee, introduced herself and announced that the Advisory Committee had an ad hoc subcommittee that worked on performance measures.

5. Introduction to the San Francisco Bay Restoration Authority and Measure AA

Sam Schuchat, Executive Officer, San Francisco Bay Restoration Authority, discussed the contents of key documents available on the SFBRA web site (and included in the member introduction binders) and reviewed the creation of the Restoration Authority. Oversight Committee members were encouraged to read the text of the initiative and the procedural document.

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6. Measure AA Campaign

Adrien Covert, Bay Area Council, discussed the basis of Measure AA. Mr. Covert stated that the Measure AA campaign was successful for many reasons, but mostly that the Bay Area has great support and this measure was issued at a good time with minimal opposition. The Oversight Committee is encouraged to focus on 20 year strategic outcomes.

Mr. Covert stated that a habitat metric, species index and prevalence, along with other ways of measuring Bay health are not well understood by the average voter. There needs to be a connection between what is promised now through strategic outcomes, and what comes to be in 20 years when this money is spent.

7. Measure AA Implementation

Sam Schuchat, Executive Officer, San Francisco Bay Restoration Authority, reviewed the implementation of Measure AA including reviewing the two grant rounds, the formation and funding of Bay Restoration Authority Funding for Bay Restoration Regulatory Integration Team (BRRIT), performance measures, and staffing arrangement.

8. Oversight Committee Guidelines

Karen McDowell, SFBRA Project Manager, reviewed the Oversight Committee Guidelines including: key roles of the committee, meeting noticing (Brown Act), and Oversight Committee Member terms.

9. SFBRA Report, Grant, and Financial Timelines

Karen McDowell, SFBRA Project Manager, reviewed the SFBRA Governing Board Schedule, Fiscal Schedule, Grant Program Schedule and Oversight Committee Schedule.

10. Oversight Meeting Schedule and Committee Operations

A. General Information

Karen McDowell, SFBRA Project Manager, noted that the Oversight Committee is required to write a report with recommendations to the Governing Board each year.

B. Selection of Chair and Vice Chair

Karen McDowell, SFBRA Project Manager, noted that the chair and vice chair positions will be selected annually.

Nancy Cave moved Cindy Darling for OC Chair and Brian Steen for OC Vice; Barry Nelson seconded. All approved.

C. Formation of Ad Hoc Subcommittee

Karen McDowell, SFBRA Project Manager, asked the Oversight Committee if they would like to form an ad hoc Subcommittee (maximum of 3 members) to work on the Report and Recommendations between meetings.

Cindy Darling motioned that Paul Jones be on ad hoc subcommittee with the newly elected Chair & Vice Chair. Nancy Cave seconded. All approved.

D. 2019 Meeting Schedule

April 12, 1-4 PM reserved as next meeting. The Oversight Committee directed Karen to send Doodle poll for meeting date between May 27th -June 4th. The preferred meeting time would be 10 am -2 pm.

General Discussion:

- Luisa Valiela, Chair of the SFBRA Advisory Committee, invited Oversight Committee Members to come to Advisory Committee Meeting where SFEI will give overview of ECOATLAS, an online restoration project viewing tool, which notes SFBRA funded and eligible projects. They would be happy to present directly to Oversight Committee as well.
- Karen will work with Chair and Vice off-line to develop Oversight Committee meeting agenda. Ideas: Paul Jones suggested performance measures overview. Cindy Darling suggested that it would be good to track \$\$, projects, and performance measures.
- Cindy sees some of the categories to review: Fiscal performance, performance measures, organizational issues, and existential topics, communication/PR.
- Karen noted that SFBRA website is being updated in 2019.

11. Adjourn

Karen McDowell adjourned the meeting.